

BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
JULY 10, 2024
REGULAR SESSION MEETING @ 6:30 PM
EXECUTIVE SESSION IF NECESSARY

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time: 6:30 PM

Dr. Swabb	P	Mrs. Brewer	Absent	Mr. Besecker	P	Mr. Manuel	P	Mrs. Hill	Absent
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BOARD PRESIDENT'S REPORT:

A. Welcome

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

This meeting will be broadcasted. In person meeting will be held in Room 404.

REVIEW OF AGENDA & APPROVAL OF MINUTES

A. Additions and Deletions to Agenda

B. Approval of the Agenda

Motion: Mr. Manuel; Second: Mr. Besecker

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 3-0

RESOLUTION NO 053-2024

C. June 12, 2024 - Approval of Minutes of Regular Meeting

Motion: Mr. Besecker; Second: Mr. Manuel

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 3-0

RESOLUTION NO 054-2024

ADMINISTRATIVE REPORTS

A. Mr. Joe Hurst, Superintendent

- Upcoming Events

- July 22-26 – Safety Town
- July 30-August 8 – Tax Holiday
- August 2 – Miami County Administrators' Conference
- August 6-8 & August 13-15 – Elementary Summer School
- August 9-15 – Miami County Fair
- August 15 – New Teacher Work Day
- August 16-24 – Great Darke County Fair
- August 19 – Staff PD Day (First Day Back)
- August 26 – First Day Back for Students
- Ameresco – Solar system for roof of building if approved for grant
- Premier Contract – Reduction in paying for athletic trainer, first year district pays 50% of trainer fees, after that 75% of trainer fees with 9-year contract in three year increments.
- Hallway Renovation is underway as evidenced by pictures
- Head Start Restroom Project- demolition has been started
- STEAM/Rest Room/Food Preparation building is nearing completion
- Athletic Booster's Building has been located and started in proximity to the STEAM building

B. Mrs. Maria Brewer, Upper Valley CC update – Not in Attendance

C. Mrs. Carla Surber, Treasurer –

- Finalizing books for 2024 with state reports being filed
- Reports for grants are being finalized and submitted to various agencies for approval

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PUBLIC PARTICIPATION - None

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – June 2024
2. Check Register – June 2024
3. Then & Now certification of bills that were obligated by employees of the district:

Business	Encumbered	Payable	Responsible Party
OHSAA	\$0	\$20.00	Thompson, C
Ohio FFA Association	\$340.00	\$360.00	Walters, M
Riddell	\$0	\$517.94	Thompson, C
Neff by Jostens	\$0	\$41.15	Thompson, C
ProMedica 360 Health	\$0	\$25.00	Thompson, C
Amazon	\$40.00	\$48.99	Thompson, C
VPP	\$250.00	\$374.35	Thompson, C
Marshalls Service	\$160.00	\$204.62	Miller, S

4. Recommend approval of Transfers and Advances for the month:

Approve Advance from the 001 General Fund to 572-9425 in the amount of \$ 98,274.37
Approve Advance from the 001 General Fund to 590-9425 in the amount of \$ 17,222.55
Approve Advance from the 001 General Fund to 584-9425 in the amount of \$ 10,000.00
Approve Advance from the 001 General Fund to 516-9425 in the amount of \$124,439.53
Approve Advance from the 001 General Fund to 587-9425 in the amount of \$ 1,097.93
Approve Transfer from the 001 General Fund to 300-9500 in the amount of \$ 25,000.00
Approve Advance from the 001 General Fund to 572-9425 in the amount of \$ 85,000.00
Approve Transfer from the 001 General Fund to 590-9324 in the amount of \$.04
Approve Transfer from the 001 General Fund to 499-9221 in the amount of \$ 14,678.00

Transfers to the 070 Fund

Recommend that the Board of Education transfer from the 001 General Fund to the 070 Capital Projects Fund, the amount of \$1,500,000.00 to create additional funding for a multi-purpose building project with calculations from a feasibility study with a design build contractor.

Recommend that the Board of Education transfer from the 001 General Fund to the 070 Capital Projects Fund, the amount of \$70,000.00 to create funding for a road construction project necessary for traffic to have ingress and egress to the new Steam building based on preliminary estimates.

Recommend that the Board of Education transfer from the 001 General Fund to the 070 Capital Projects Fund, the amount of \$60,000.00 to create additional funding for a flooring project in conjunction with the funds granted from the Bureau of Workers' Compensation.

The transfer will be subject to the auspices of and following legal restrictions of 070 Capital Projects under the Authority of Ohio Revised Section 5705.13. The Ohio Revised Code purpose of fund is to accumulate money for one or more capital projects. Classified as a Governmental Fund Type, Capital Project Fund, said projects are to be completed within a time frame of the next year to two years. The funds are subject to the rules prescribed under 5705.13.

5. Recommend approval of Temporary/Permanent appropriations for necessary amendment.
6. Recommend a contract with K-12 Business Consulting, Inc. for Ohio Five-Year Forecasting Program Customer Agreement in the amount of \$6,900.00 to the required November 2024 and May 2025 Five-Year Forecast updates established in Ohio Revised Code.
7. Recommend approval to apply for the Darke County Foundation Grant to take the summer school students on a field trip to WACO Air Museum as a culminating activity.
8. Recommend acceptance of The Small Rural School Achievement Grant in the amount of \$43,535.00.

Motion: Mr. Manuel; Second: Mr. Besecker

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 3-0

RESOLUTION NO 055-2024

OLD BUSINESS - None

NEW BUSINESS

Consent Items (items 1 through 12). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:

A. Resignations - None

B. Employment - Supplemental Assignments - One (1) Year Supplemental Contract for the 2024-2025 school year:

Rob Dickerson - Yearbook Advisor

C. Recommend the following positions with job descriptions:

Director of Nutrition (6 hours/day)

Head Cook

Part-Time EMIS Coordinator Apprentice Supplemental

Construction Manager Supplemental

Washington DC Advisor Supplemental (Job Description Addendum ONLY)

D. Employment - Classified Assignment - One (1) Year contract for the 2024-2025 school year:

Samantha Cartonia- Part-Time EMIS Coordinator Apprentice at the rate of an additional \$2.00 per hour as determined by administration

E. Employment - Director of Nutrition (194 day contract) - **Cheryl Clark**

F. Employment - Head Cook - **Pam Hart** with an extended contract of up to 10 additional days and \$2.00/hour increase.

G. Employment - Construction Manager - **Skip Miller**

2. Recommend approval of the following resolution for Blizzard Bags for the 2024-2025 school year.

RESOLUTION ADOPTING A CALAMITY DAY ALTERNATIVE MAKE-UP PLAN

WHEREAS, the Bradford Board of Education desires that students have learning opportunities even when schools are closed for any of the reasons specified in section 3313.482 off the Ohio Revised Code; and;

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WHEREAS, section 3313.482 authorizes a board of education to adopt a resolution to provide "Blizzard Bags" opportunities for students in lieu of attendance on such days of closure;

NOW THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that the Bradford Board of Education hereby approves the following plan. PLAN FOR ALTERNATIVE MAKE-UP OF CALAMITY DAYS Pursuant to Ohio Revised Code section 3313.482, the board of education of Bradford hereby authorizes the following plan to allow students of the district to access and complete classroom lessons in order to fulfill up to a maximum of the number of hours that are the equivalent of THREE school days because of the closing of schools for any of the reasons specified in section 3313.482. 1) This plan is adopted, pursuant to approval of the board of education, 2) This plan includes the written consent of the teachers' employee representative as designated under division - as outlined in the negotiated agreement allowing for these days AFTER potential make up days before March testing. 3) As soon as practicable after an announced school closure authorized under section 3313.482, the appropriate administrator may direct staff to make the designated lessons available on the district's portal or in person.

3. Recommend approval of the following handbooks for the 2024-2025 school year:

Teacher
Substitute Teacher
Student - Elementary
Student - JH/HS
Athletic

4. Recommend approval of a stipend of \$250.00 per bus to clean, wash, and wax buses, and \$75.00 to clean, wash, and wax van:

Mike Reier - Bus #24

Raymond Clark - Bus #23, #21, #20, #14, #2 plus Van #5

5. Recommend approval for tuition reimbursement for Megan Unthank in the amount of \$1,325.00 for the following course completions at Western Governors University:

D630 - Designing Curriculum and Instruction I - 3 credit hours
D629 - The Reflective Practitioner - 3 credit hours
D184 - Standards-Based Assessment - 3 credit hours
D187 - Differentiated Instruction - 3 credit hours
D186 - Learning as a Science - 3 credit hours

Total - 15 credit hours

6. Recommend approval of the technology repair fees for the 2024-2025 school year:

Broken or damaged screen replacement - \$50.00
Broken or damaged keyboards - \$50.00
Replacement cost for Chromebook and/or charger at current fair market value as set by District Administration
All other repairs at replacement cost plus labor

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7. Recommend approval for gate admission for athletics as set by WOAC, along with additional district set passes as attached:

Ticket/pass prices	
Varsity	- \$7.00
Varsity Football	- \$7.00
Junior Varsity Only	- \$5.00
Freshman Only	- \$5.00
Middle School	- \$5.00
Middle School Tourney	- \$5.00

Individual Adult Pass per person - \$85.00

Student Pass - \$25.00 (all students BG-12 will need pass)

Bradford Senior (60+) - Free if live in District (must come in to get pass)
(\$25.00 if live out of District)

8. Recommend approval of an administrative increase of 5% for Michelle Lavey and Chris Barr to emulate the cost of living increases given to other staff.
9. Recommend approval of the documents/timesheet necessary to compensate the Science in Reading training for certified staff completed before June 30, 2025..
10. Recommend maintaining the substitute teacher license requirements per the Ohio Department of Education requirements and the Darke County ESC guidelines beginning the 2024-2025 school year as allowed by Ohio Statute.
11. Upon the recommendation of the new Director of Nutrition set prices for meals as follows replacing resolution number 039-2024,10:

Elementary Lunch (K-5)	at \$2.75
High School Lunch (6-12)	at \$3.00
Adult Lunch	at \$4.50
Elementary Breakfast (K-5)	at \$1.75
High School Breakfast (6-12)	at \$1.85

12. Recommend approval of three \$1,000 stipends for the Classroom Performance/Project Awards as set forth by Article XXV of the negotiated agreement for the 2023-2024 school year to the following staff:

Crystal Yingst - Help student graduate

Dylan Parke – Best government scores

Lisa Osborne - MMR Course taught to students

Motion: Mr. Besecker; Second: Dr. Swabb

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 3-0

RESOLUTION NO 056-2024

13. Recommend hiring Alex Swabb as the Boys Varsity Basketball Coach (One (1) Year Supplemental Contract for the 2024-2025 school year).

Motion: Mr. Besecker; Second: Mr. Manual

Mrs. Hill	Absent	Dr. Swabb	Abstain	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION FAILED 2-0 DUE TO LACK OF MAJORITY OF ENTIRE BOARD (ORC 3313.18)

RESOLUTION NO 057-2024

14. Recommend adding epoxy flake flooring in the food prep/concession stand area in the amount not to exceed \$3,200.00.
15. Recommend to advertise a service driveway (with small parking area) project for the Food Prep/STEAM/RR building allowing proper access

Motion: Mr. Manuel; Second: Dr. Swabb

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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MOTION PASSED 3-0

RESOLUTION NO 058-2024

16. **A RESOLUTION DECLARING AN URGENT NECESSITY EXISTS AND AUTHORIZING THE EXECUTION OF AN AGREEMENT OUTSIDE OF STATUTORY COMPETITIVE BIDDING PROCEDURES WITH D C FLOORING COVERINGS INC FOR THE REFINISHING OF THE HALLWAY FLOOR AND VESTIBULES;**

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements to school buildings, the estimated cost of which will exceed \$50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

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WHEREAS, the source of income, aka The Bureau of Workers Compensation expires within 120 days of receipt from June 11th, 2024; Furthermore, is necessary to pay for the improvements along with an allocation from fund 070, and the work must be performed during the summer months when there is adequate access to the building by contractors. Board approval must be sought to allow for the expenditure of project funds. The district is waiting for approval from Miami County Building Regulations before proceeding based on final engineering drawings; and

WHEREAS, the Board has no recourse but to begin the project, the moment that the School is successful with the lowest and best quotation; and

WHEREAS, the Board must hire a contractor at the earliest possible time, in order to complete the project with the money committed from the grant during accessible hours; and

WHEREAS, in order to best preserve the financial contribution of the grant, this Board finds that such circumstances warrant the declaration of a case of urgent necessity in connection with the procurement of construction and the awarding of a contract for such work outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code to the contractors as listed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Bradford Exempted Village School District, Miami and Darke Counties, Ohio, that:

Section 1. Finding of Urgent Necessity. for the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the procurement and commencement of the work as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Sections 3313.46 of the Revised Code could adversely impact the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract with D C Flooring Coverings, Inc. in substantially the form currently on file with the Treasurer in an amount not to exceed \$80,000 for the work, and to take all other actions necessary and appropriate to carry out the work in accordance with the intentions of this Board as expressed in this Resolution.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution and the contract.

Section 4. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 5. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 6. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 7. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion: Mr. Manuel; Second: Dr. Swabb

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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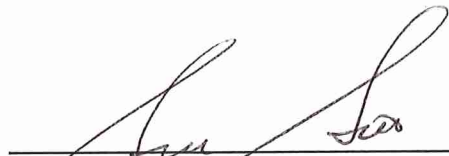
MOTION PASSED 3-0
RESOLUTION NO 058-2024

ADJOURNMENT

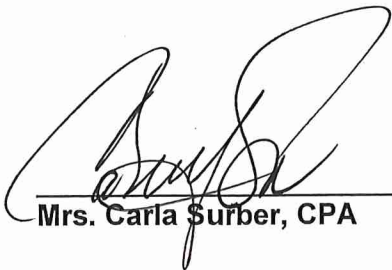
Motion: Mr. Manuel; Second: Dr. Swabb

Mrs. Hill	Absent	Dr. Swabb	I	Mrs. Brewer	Absent	Mr. Besecker	I	Mr. Manuel	I
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TIME: 7:16 PM



Dr. Scott Swabb



Mrs. Carla Surber, CPA